



The **Hive**

# Find your space and #StudyHappy

## Terms and conditions

- By making a booking you agree to your personal data being processed in accordance with the [University of Worcester's Privacy Notice](#).
- The booking system may only be used by University of Worcester students or students registered with another school, college or university email address.
- Meeting rooms may only be booked for groups of 4 or more students. Bookable study tables may be booked for groups of 2 or more students. If your group does not comprise the minimum number of people, you may be asked to leave the space and your booking may be cancelled. Nooks may be booked for individual or group use.
- Please show consideration to all other library users by following the guidelines for behaviour in zoned areas.
- Bookable study spaces are intended for study purposes only. If you would like to discuss whether your intended activity is appropriate for your booked space, please speak to a member of staff.
- Please ensure you have your student card with you when you are working in your booked study space. Staff may ask to see it to confirm the status of your booking.
- Spaces can be booked up to 48 hours in advance. Each student can book a study space for up to 2 hours in a 24 hour window.
- If you fail to arrive for a booking within 15 minutes of the start time, it may be automatically cancelled.
- Please do not lock meeting rooms whilst you are using them for group study.
- Please do not leave your belongings unattended in a bookable study space.
- Cold food and hot and cold drinks are allowed on levels 0-3. Please do not take hot food into bookable study spaces. No food is allowed on level 4.
- When you leave your study space, please take your litter with you and dispose of it in the bins provided throughout the building.
- Staff will monitor the use of bookable study spaces regularly. Please speak to a member of staff if you have any concerns about the use of a bookable study space.
- If you wish to cancel your booking, please email [bookings@thehiveworchester.org](mailto:bookings@thehiveworchester.org) as soon as possible.

[Library.worc.ac.uk/study-happy](https://library.worc.ac.uk/study-happy)